

Date

Dear friends at _____,

I am writing to you on behalf of the _____ School District to ask for your support in addressing the needs of our students and families with housing insecurities. Many of our students with housing insecurities lack the basic necessities, such as food, clothing, and school supplies. With your help, we can provide them with the resources they need to feel safe, supported and ready to learn.

To ensure that our students have the tools and resources necessary to succeed in school we are implementing 'Care Closets' at our school sites. A Care Closet at a school is a resource center that provides students with basic necessities such as food, clothing, school supplies and hygiene products. The purpose of the Care Closet is to support students who may be experiencing financial hardships or other difficulties, such as housing insecurities, that make it challenging to access these basic necessities. Care Closets provide a safe and confidential space for students to access these resources without feeling embarrassed or ashamed. Care Closets help ensure that students are healthy, happy, and able to focus on their education.

We are seeking donations to stock these Care Closets at our following school sites - _____ . Donations could include items such as non-perishable foods, school supplies such as pencils, notebooks, backpacks, as well as personal hygiene items, clothing and shoes.

Any donation, no matter the size, will make a significant difference in the lives of our students and families with housing insecurities. With your donation, we can help these students stay in school and have brighter futures.

I'm providing our district tax ID number in case that is of support on your end:
_____, Federal I.D. No.

Thank you for considering this request. Kindly,